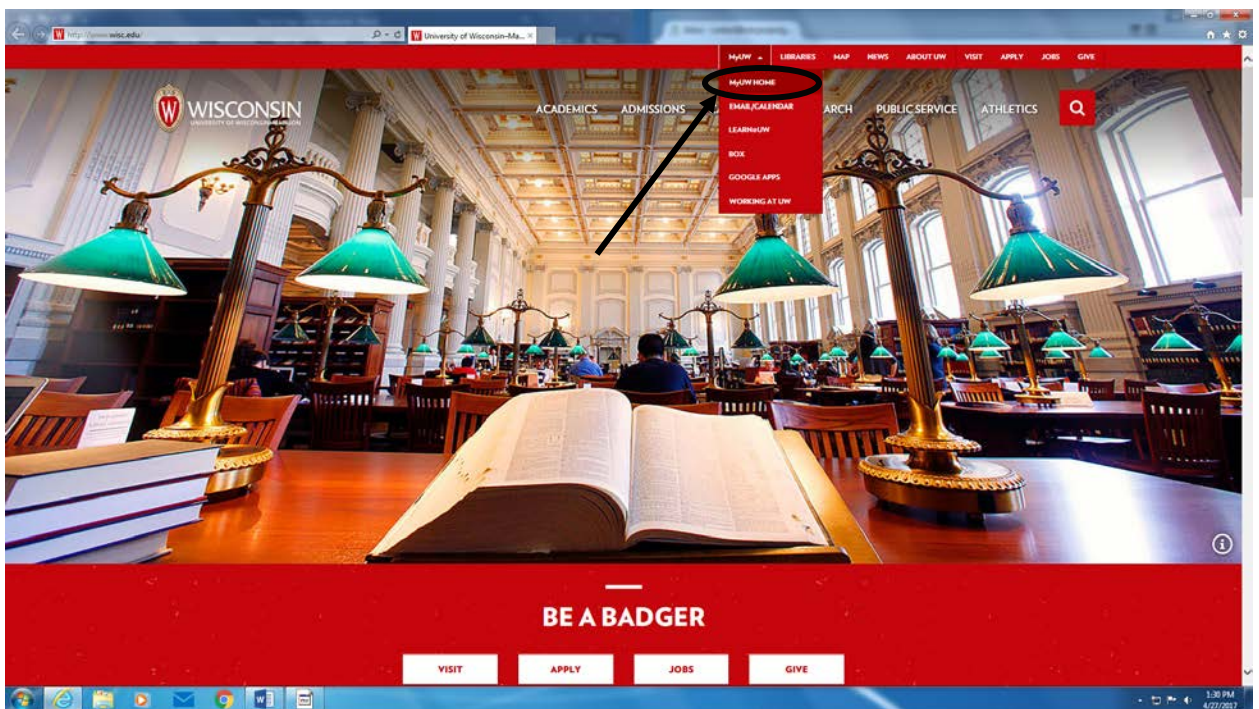
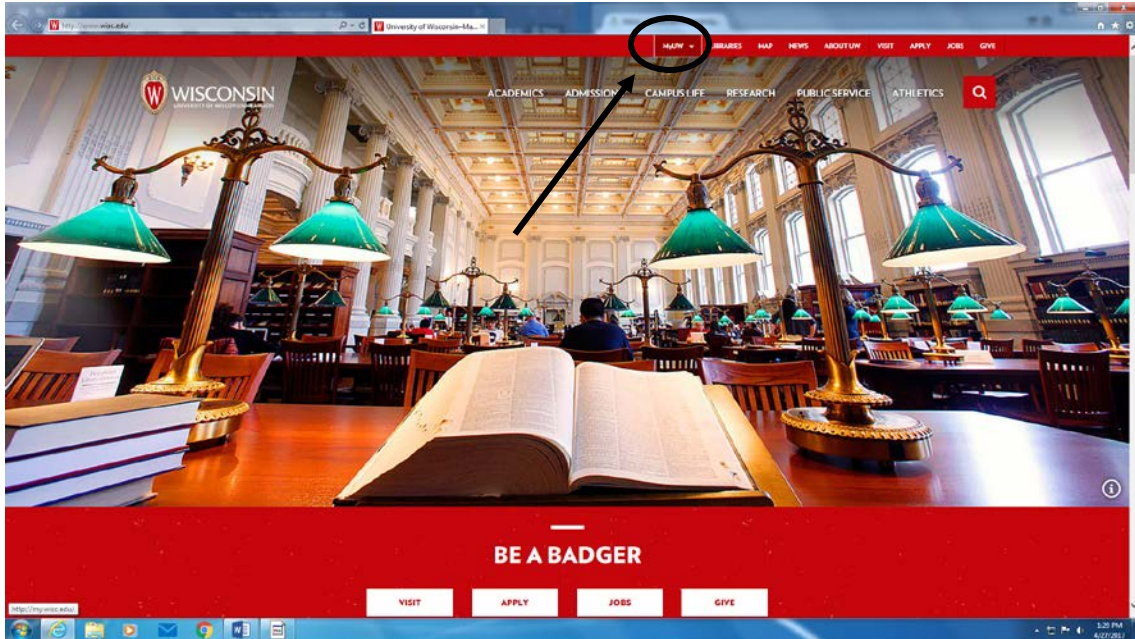


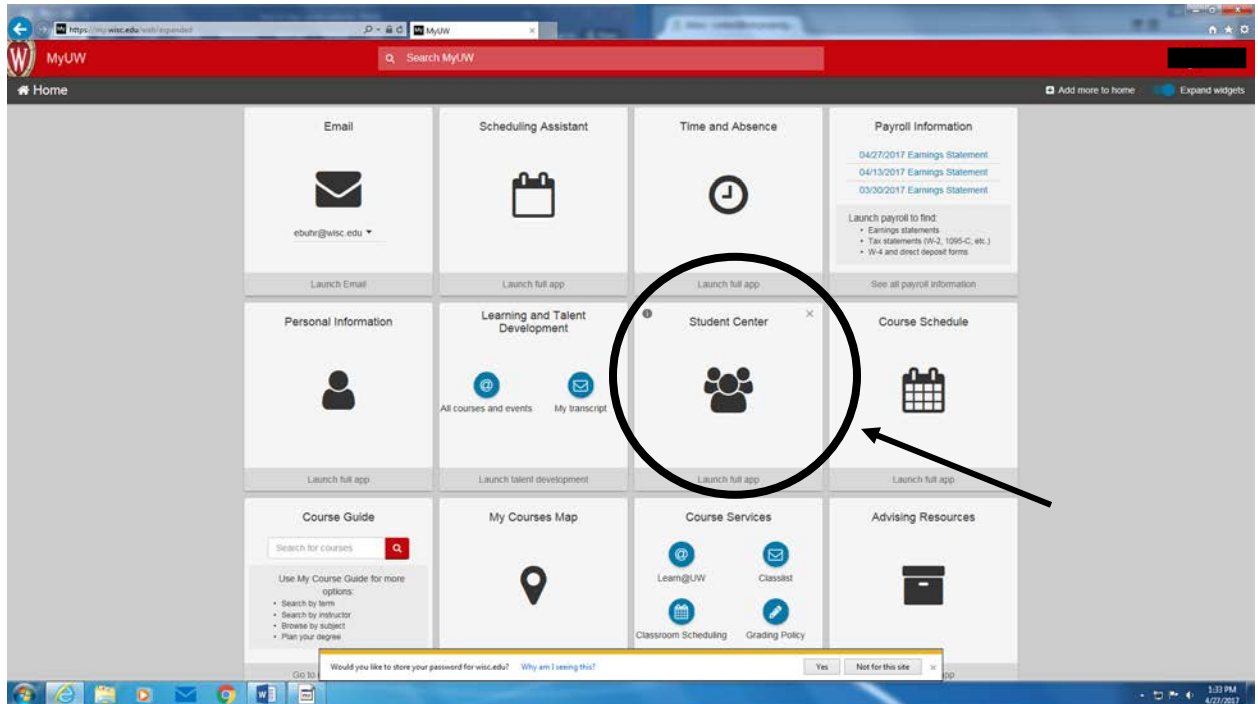
# How to Access Your Unofficial Transcript

This is also called your Student Record in MyUW

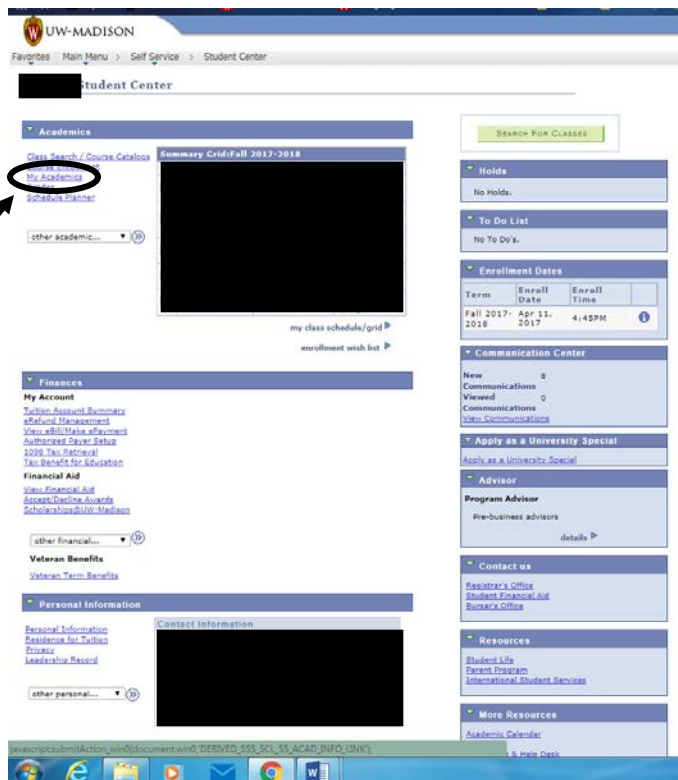
1. Visit the [www.wisc.edu](http://www.wisc.edu) page.
2. Along the top of the webpage, there are multiple drop-down menus. Click on the drop-down that says **“MyUW.”** Click on the first option that says, **“MyUW Home.”**



3. Type in your Net ID and password. You will be brought to a screen with multiple panels you can click on. Click on the one that says, “**Student Center**” (it might not be in the same exact place that this photo displays; you may need to scroll down.).



4. Direct your attention to the right side of the page. Under the “Academics” heading, click on “**My Academics.**”



5. To the right of the bolded word "Transcript," click on **"Request my student record."**

UW-MADISON

Favorites | Main Menu > Self Service > Student Center > My Academics

go to ...

Class Search / Course Catalogs | Course Enrollment | My Academics | Grades | Reentry Application

### My Academics

<b>Transfer Credit</b>	<a href="#">View Transfer Credit Evaluation</a>
<b>Placement Test Scores</b>	<a href="#">View my scores</a>
<b>DARS</b>	<a href="#">View my report</a>
<b>Advisors</b>	<a href="#">View my advisors</a>

<b>Course History</b>	<a href="#">View my course history</a>
<b>Transcript</b>	<a href="#">Request my student record</a>
	<a href="#">Request official transcript</a>
<b>Enrollment Verification</b>	<a href="#">Print Enrollment Verification</a>
	<a href="#">Voter enrollment verification</a>

<b>Graduation</b>	<a href="#">Apply for graduation</a>
	<a href="#">View my graduation status</a>

<b>Degrees</b>	<a href="#">View my degrees</a>
<b>Honors</b>	<a href="#">View my college honors</a>

**My Program:**

- Institution - UW-Madison
- Career - Undergraduate
- Program - General Course - BA Degree
- Major - No Major Code

Current Academic Dean contact information

Class Search / Course Catalogs | Course Enrollment | My Academics | Grades | Reentry Application

go to ...

[Return to Student Center](#)

6. You will be navigated to a page asking you if you want to include course attributes. These are the "eBLCXG" codes that appear in the timetable. e=Ethnic Studies, B=L&S Breadth, L=L&S level, C=L&S credit acceptability for courses outside of L&S, X=cross-listed course, G=General Education. You can choose either **"yes"** or **"no."** Below the option for including course attributes, a button says **"Request Student Record."** Click this button.

UW-MADISON

Favorites | Main Menu > Self Service > Student Center > My Academics > Request My Student Record

go to ...

Class Search / Course Catalogs | Course Enrollment | My Academics | Grades | Reentry Application

### Request my Student Record

Your student record will be sent to the following preferred e-mail address:

Select if you want the record to include the course attributes for each course. These are the "eBLCXG" codes that appear in the timetable. e=Ethnic Studies, B=L&S Breadth, L=L&S level, C=L&S credit acceptability for courses outside of L&S, X=cross-listed course, G=General Education. See the [Schedule of Classes](#) for greater detail.

If you need an Official Transcript please click the "My Academics" tab and then the "Request Official Transcript" link.

Include course attributes?  Yes  No

[Request Student Record](#)

Class Search / Course Catalogs | Course Enrollment | My Academics | Grades | Reentry Application

go to ...

[Return to Student Center](#)

7. It will take a couple days for your request to be processed by the university. Once it is, you will receive an email regarding your transcript. Follow this email's prompts.