How to Access Your Unofficial Transcript

This is also called your Student Record in MyUW

1. Visit the www.wisc.edu page.
2. Along the top of the webpage, there are multiple drop-down menus. Click on the drop-down that says “MyUW.” Click on the first option that says, “MyUW Home.”
3. Type in your Net ID and password. You will be brought to a screen with multiple panels you can click on. Click on the one that says, “Student Center” (it might not be in the same exact place that this photo displays; you may need to scroll down.).

4. Direct your attention to the right side of the page. Under the “Academics” heading, click on “My Academics.”
5. To the right of the bolded word “Transcript,” click on “Request my student record.”

6. You will be navigated to a page asking you if you want to include course attributes. These are the "eBLCXG" codes that appear in the timetable. e=Ethnic Studies, B=L&S Breadth, L=L&S level, C=L&S credit acceptability for courses outside of L&S, X=cross-listed course, G=General Education. You can choose either “yes” or “no.” Below the option for including course attributes, a button says “Request Student Record.” Click this button.
7. It will take a couple days for your request to be processed by the university. Once it is, you will receive an email regarding your transcript. Follow this email’s prompts.